



Issue Date: 15 August 2024

Addendum No. 2

Request for Proposals (RFP) GCA-PR-24-560

Development of the Climate Adaptation Finance Masterclass

This addendum addresses and/or clarifies the following:

Question 1: While reviewing the RFP document, we noticed that on page 30, it is mentioned that bids exceeding the maximum budget will not be considered. However, the document does not specify the maximum budget for this assignment. To ensure that our proposal aligns with your requirements, we kindly request clarification on the estimated maximum budget for this project.

Response 1: GCA has set an internal maximum budget that is informed by similar previous work, but to ensure and adhere to the Best-value-for-money principle, the budget cannot be shared with bidders. Part of the evaluation process is determining if Service Providers can appropriately evaluate the cost based on the assignment requirements.

Question 2: Addendum No. 1: deadline indicated is Monday, 13 September 2024. However, 13 September 2024 falls on a Friday. Could you kindly confirm if the deadline is Friday 13 or Monday 16?

Response 2: GCA confirms that the submission deadline is **Friday, 13 September 2024, 16:00:00 hours (04:00:00 p.m. o'clock), Central European Time (CET)**.

Question 3: Section 4.1: "The Technical Proposal should not exceed 15 pages" and Section 8.1: "the proposal should not exceed a total of 10 pages". Could you confirm the maximum number of pages allowed for the technical proposal?

Response 3: GCA confirms that the Technical Proposal should not exceed **10 pages**.

Question 4:

Documentary evidence of staff: only copies of diploma/degree have to be provided?

Response 4: Staff must provide a copy of their CVs, diplomas, degrees, and any certifications that they deem relevant to the proposal.

All other requirements regarding the Request for Proposal remain the same.
