



Issue Date: 4 September 2024

Addendum No. 6

Request for Proposals (RFP) GCA-PR-24-560

Development of the Climate Adaptation Finance Masterclass

This addendum addresses and/or clarifies the following:

Question 1: Should we include travel costs for the participants in the proposal?

Response 1: Participants will be local, unless you plan on inviting an external expert who may incur travel costs, which can be covered by GCA. There must be a very clear justification for doing so in the proposal as GCA expects the Masterclass material to be the core of the learning, rather than specific experts, allowing for the repeated use after final delivery of the course and materials.

Question 2: Who will be responsible for covering the costs of the venue, location, and catering for the Masterclasses?

Response 2: GCA will cover these costs, but the providers should be prepared to support with logistics to ensure a smooth delivery of the Masterclass.

Question 3: Is it GCA's responsibility or the service provider's to secure the venue in the respective countries?

Response 3: GCA will be responsible for this unless the provider deems it necessary to do so as part of their bid.

All other requirements regarding the Request for Proposal remain the same.
