



Issue Date: 9 October 2024

Addendum No. 4

Request for Proposals (RFP) GCA-PR-24-579

Scaling Adaptation Finance Through Banks and the Private Sector

(Previous title: *Unlocking Climate Finance through Banks*)

This addendum addresses and/or clarifies the following:

Question and Answer

Question 1: Can an expert fulfil several of the positions outlined in the ToR?

Response 1: Yes, so long as the roles are adequately covered.

Question 2: *5.2 Selection Criteria*

Under the Team Roles and Descriptions. Several OPTIONAL ROLES are listed. If the bidder does not provide CVs/nominated consultants, will they be provided by GCA or by another selected consultant to the Framework? Are bidders penalized in any way for NOT providing suitable candidates for those roles? Can GCA confirm that candidates/CVs provided for OPTIONAL ROLES are not scored/weighted as part of the evaluation?

Response 2: For the optional roles, these can be employees in the organization that are not part of the core required team, and therefore are not required for every work order a bidder wins within the Framework. GCA will not provide the optional roles, but there may be opportunities to submit joint proposals with other firms within the framework. Firms will not be penalized for being unable to fill optional roles, but the inclusion of these roles will only strengthen the evaluation of the firm's capacity to deliver. The purpose of this Framework evaluation is to identify as many capable firms as possible to conduct our planned activities in the coming year, and the optional roles are provided as suggested skills that may supplement the main requirements.

Question 3: *5.2 Selection Criteria*

In the table on Team Roles and Descriptions, can GCA explain how GENERAL REQUIREMENTS are scored/evaluated?

Response 3: The general requirements are skills/capacities that do not need to be connected to a specific role. The evaluation committee will simply determine if the criteria is met by the proposed team through their provided CVs, as well as the organizational experience provided for similar work. This is scored in binary (Yes/No) format to determine the minimum requirements have been met and requisite documentation provided.



Question 4: *Annex 3, Section 2*

As bidders are permitted to submit for one or both workstreams, are two separate technical proposals (15 page maximum) required? Or are bidders expected to submit a single technical proposal for a submission requesting consideration of both workstreams?

Response 4: It is up to the bidders if they would like to combine the proposals or submit two separate proposals. The recommendation of the evaluation committee is to submit one proposal where the content is clearly sorted by workstream to ensure a proper evaluation of the distinct skillsets required. Given that there are two workstreams, if applying to both, the single technical proposal may be up to 30 pages, although bidders should avoid repeating introductory information where possible.

Question 5: Annex 3 ToR / 5. Expected Outcome and Deliverables

Under WORKSTREAM 1 – Capacity Building, it is stated that: GCA’s Masterclass on Adaptation Finance will be developed separately by GCA. Are bidders expected to develop any additional content or materials for counterparty banks, or simply deliver what has been otherwise prepared as core curriculum and training materials?

Response 5: A majority of the content will be covered by GCA’s Masterclass. There is a possibility that firms will need to help tailor some specifics, but this should be minimal effort. If firms have tools or methods they believe can supplement capacity building (for example a financial portfolio evaluation tool) this is also an opportunity to highlight this as an additional activity that allows your firm to stand out regarding capacity building.

Question 6: In the RfP it says that the firm must be “a registered entity in their home country regulatory agency, as and where applicable, for a minimum of 5 years.” Does this requirement apply from the date of submission, the potential start of the assignment, or any other criteria? For example, if an entity is established in December 2019, does the entity meet this requirement?

Response 6: To clarify, the requirement for the firm to be “a registered entity in their home country regulatory agency, as and where applicable, for a minimum of 5 years” applies from the date of the commitment of funds, which is at the signing of the first Work Order (within the duly signed Framework Agreement) rather than the submission of the proposal.

In your example, if the entity was established in December 2019, it would meet this requirement as long as the 5-year period is fulfilled by the time the first Work Order is countersigned for the assignment.

All other requirements regarding the Request for Proposal remain the same.