## Annex 1: Partner Concept Note Template (Outcome)

Respondents to the Call for Partnership are encouraged to complete the following concept note template in as much detail as possible. *However,* *please be assured that your* *responses will be considered even if there is a lack of detail or if the form is incomplete.*

1. **Eligibility against Selection Criteria**

* *Outline your organizations alignment with the eligibility criteria stated in the call.*

1. **Project Interest & Organizational profile (max 250 words)**

* *Explain your interest in applying to the call.*
* *Describe what qualifies you to successfully implement the project (for instance, relevant experience in similar processes in regions and/or areas of GCA’s program).*

1. **Activities, Outputs, and Outcomes (max 500 words)**

* *Outline your organization’s proposal to implement the activities described in the call.*
* *Provide examples of similar activities you have successfully implemented, highlighting any challenges faced and how they were overcome.*
* *Briefly describe how your organization's experience and expertise will contribute to achieving the anticipated project results.*
* *Highlight relevant successes from previous projects that show your ability to deliver similar outcomes.*
* *Focus on the correlation between your experience and anticipated results to build a strong case for your capability to meet project goals.*

1. **Approach/Methodology (max 200 words)**

*Detail the organization’s approach or methodology to implement the project/ Detail the organization’s experience in implementing the proposed approach or methodology.*

* *Describe any innovative techniques or strategies you plan to employ in implementing the project.*
* *Describe your organization’s experience in implementing the proposed approach or methodology.*
* *Mention specific examples from past projects to illustrate your capability and success in using these approaches.*
* *Outline how your organization reports and monitors program activities.*

1. **Commitment to GCA Values & Experience in Partnership Engagement**

*Outline how your organization aligns with GCA’s commitment to sustainability and partnership engagement.*

* *Describe demonstrated support of the core values of GCA and its commitment to climate action and adaptation.*
* *Outline experience engaging in partnerships and initiatives with, inter alia, United Nations, intergovernmental, national, subnational, industry or sectoral, non-governmental and other related organizations in support of climate, environmental and/or social causes.*
* *Outline support of the principles of sustainable development, including inclusion and social and environmental corporate responsibility.*
* *Outline compliance with recognized environmental and social standards.*

1. **Summary Budget**

Please provide a summary budget. **The tentative budget** will not be considered for evaluation but will be the basis for discussion while setting up the sub-grant agreement. Please note that the budget should be in Euros.

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| --- | --- |
| **Expenses** | **Amount (€)** |
| **Direct Personnel Cost** |  |
| **Consultants** |  |
| **Transportation/Travel Costs** |  |
| **Direct Project Activities** |  |
| *Outcome 1* |  |
| *Outcome 2* |  |
| *Outcome 3* |  |
| **Total** |  |

1. **Timeline**

Specify how you would implement the project within the proposed timeline.

|  |  |
| --- | --- |
| **Dates** | **Milestone / Deliverables** |
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