



Issue Date: 27 November 2024

Addendum No. 1

GCA-PR-24-609 - Request for Proposals

Comprehensive and Rapid Climate Risk Assessments (RCRAs) in Africa and Asia

This addendum addresses and/or clarifies the following:

Questions & Answers:

Question 1: We would like to request a two-week extension for bid submission i.e. by 6th January 2025 given the current COP29 engagements. Additionally, given the complexity of the project requirements, the extension shall help us in preparing a qualitative technical proposal.

Response 1: The bid submission has been open on the GCA website since November 5, 2024, and on the EU TED platform since November 18, 2024. With over 30 days allowed for bidders to prepare, an extension request cannot be accommodated at this time.

Question 2: We would like to inquire whether a pre-bid meeting will be conducted for the above-mentioned opportunity. If not, we kindly request you to consider organizing one to address and clarify any queries. Although we understand that clarifications are expected to be shared by 26 November 2024, it would be helpful to conduct a prebid meeting to address any doubts.

Response 2: A pre-bid meeting will be held on 2 December 2024, 03:00 PM (15:00 hours) CET.

Question 3: We would like to inquire whether specific countries or cities have been identified for this assignment.

Response 3: No.

Question 4: 5.2 Selection Criteria: (3) Technical Standing (pg.no. 12): We would like to clarify whether the Lead Member alone or all the proposed consortium members jointly must submit at least 10 completed project references on climate risk assessments, including development of climate adaptation and resilience options, in Africa or South Asia.

Response 4: The consortium members jointly must submit at least 10 completed project references i.e. the total number of projects in the joint proposal must be at least 10.

Question 5: We would like to understand the maximum no. of work orders that will be floated under this solicitation (mentioned in page no. 25- estimated 12 assignments are planned).

Response 5: As indicated, estimated number of assignments (i.e. work orders) for this framework agreement is 12.

Question 6: Annex 3: Scope of Work/Terms of Reference-2. Tasks and activities (pg. no. 25): We would like to request to kindly provide the format for providing task/ resource wise Level of efforts

Response 6: Bidders are not expected to indicate level of effort for this framework agreement. The reporting format shall be specified in each mini-competition RFP after the framework agreement is set up.



Question 7: We would like to clarify who will bear the additional costs, such as those related to conducting workshops.

Response 7: Costs of assignment related activities (e.g., stakeholder consultations, site visits, workshops, dissemination events) will be covered by the consultant as part of the assignment.

Question 8: Article 6: 6.4.4 (pg.no. 34) 2. Tasks and activities- 5. Climate risk dialogues and stakeholder engagement (pg. no. 24): We would like to confirm whether travel costs are included.

Response 8: Travel costs must be included by bidders in their proposals. Travel costs may be reimbursable if the Work Order is a variable fee-based. For fixed fee Work Orders, travel costs must be included in the financial proposal by the bidder.

Question 9: Annex 3: Scope of Work/Terms of Reference- 2. Tasks and activities (pg. no. 23): We would like to clarify whether the vulnerability assessment will cover all identified hazards, a specific subset of hazards, or a single hazard for the identified countries or cities for performing other consequent tasks

Response 9: This will depend on the assignment's scope, and may vary among assignments.

Question 10: Annex 3: Scope of Work/Terms of Reference- 3. Expert Team: Point 4 (pg.no.25): We would like to clarify whether we need to propose 6 experts in addition to the 15 additional experts, or if the total requirement is 15 experts, including the already listed 6 experts.

Response 10: Bidders are expected to provide three (3) technical staff members for at least three (3) expert categories, which is minimum of nine (9) experts; however, given that there are five (5) expert categories, the maximum number of expert profiles GCA will review is three (3) experts from each category, making it a maximum of fifteen (15) experts.

Question 11: On your web site, as well on page 1 of the RFP document the deadline is 23 December 2024, while on page 6 of the same document is 2 December 2024.

Response 11: This was rectified, please download the updated version. Also refer to Response 1 for the latest closing date and time.

Question 12: Can a company whose headquarters are out of Africa and Asia but that have offices in these regions be considered a local partner?

Response 12: Yes.

Question 13: Which countries are considered by GCA to be South Asia?

Response 13: If the question is intended for where the assignment will be most activities under this framework agreement will likely focus on Bangladesh, with a potential to include Nepal as well. If the question is intended to ascertain eligibility and provide project examples, please refer to the World Bank's country categorization.

Question 14: We have a query regarding the eligibility and participation criteria for experts or consulting firms. Specifically, we would like to confirm whether it is permissible for an expert or consulting firm to participate in one or more consortia for this assignment.

Response 14: Yes, it is permissible.

Question 15: Are you able to share how this framework might work alongside GCA-PR-23-323?

Response 15: The financial envelope for the framework agreement GCA-PR-23-323 was exhausted and shall no longer be used. This new framework agreement (GCA-PR-24-609) is a replacement of GCA-PR-23-323.

Question 16: Could you please list the countries of South Asia?

Response 16: See Response 13.

Question 17: Could you please clarify if it is acceptable that the experts are freelancers but they work regularly for the company?



Response 17: For the purposes of this framework agreement, we require a roster of full-time in-house experts. For specific assignments (i.e. work orders), freelancers can be included.

Question 18: Could you please specify if some citizenships of consortium members are not eligible?

Response 18: All citizenships of consortium members are eligible.

Question 19: If there is a partner in the consortium from Africa or South Asia, we also need to have local partners, knowing that we will have members from this part of the world?

Response 19: Yes. The list of partners are intended to show the breath and depth of connections the consortia have in the regions, and their prior experiences working together.

Question 20: I would like to confirm whether there is a minimum number/percentage of work orders that a Contractor to the Framework Agreement is required to apply for.

Response 20: Contractors are required to participate in at least one work order.

Question 21: Would it be possible as well to postpone the deadline to submit clarifications? There is still almost one month ahead to submit the proposal and we think during this period other clarifications may arise.

Response 21: The closing date and time for clarifications (NOT proposal submission deadline) concerning this Request for Proposal is hereby extended to 3 December 2024, 16:00:00 hours (04:00:00 p.m. o'clock), Central European Time (CET).

Question 22: Task 4 (Climate adaptation and resilience options assessment) includes “detailed economic cost-benefit analyses of climate adaptation and resilience options”. Will GCA then expect to have the resilience options to the level of schematic or detail design? Otherwise we would propose to focus more on the prioritization of options through the use of different economic appraisal methods, i.e., multi-criteria analysis, cost-effectiveness analysis, or life-cycle costing, depending on what is most feasible for each particular case. The reason for this is the dependence on quantitative data for implementing detailed cost-benefit analyses. We believe better results can be achieved by having more flexibility in the undertaking of socio-economic assessments.

Response 22: The flexibility around the type of appraisal methods will be dependent on the scope of individual assignments.

Question 23: GCA is kindly requested to clarify on the submission of Financial proposal, whether it needs to be submitted as a separate file or not and the format for the submission.

Response 23: At this stage, financial proposals are not required. Financial proposals will only be requested during each mini-competition process after the framework agreement is set up.

Question 24: GCA is kindly requested to extend the date for seeking clarifications by at least a week to seek further clarity on queries for quality submission of the proposals.

Response 24: See Response 21.

Question 25: The minimum budget for each project should be at least EUR 100,000. GCA is kindly requested to waive off this criteria as such high value consultancy projects are uncommon in Africa or South Asian regions and this criteria may exclude certain very good research/academic organizations who work under tight budgets.

Response 25: This criteria is aimed to ensure that bidders are experienced in managing large-sized projects.

All other requirements regarding the Request for Proposal remain the same.