



Issue Date: 14 January 2025

## Addendum No. 1

GCA-PR-24-647 - Request for Proposals

Technical Support for the Development of Women's Adaptation  
Labs in Africa and Asia

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**This addendum addresses and/or clarifies the following:**

### Questions & Answers:

**Question 1:** Could you already give us an indication on the 3 countries where the labs will be implemented?

**Response 1:** Nigeria, Liberia, and Bangladesh.

**Question 2:** Do we need to budget for the technical experts who will support? Will they be contracted by us?

**Response 2:** The technical experts who will sit within your organization's project team will need to be contracted by you and should be accounted for in the Financial Proposal.

In case this is a reference to technical experts who will engage in dialogues on the ground with the women's groups, the local implementing partner will be responsible for mobilizing them. This does not need to be accounted for in your Financial Proposal.

**Question 3:** Can we propose more than 2 key personnel for this assignment, or do we need to focus on one Team Leader and one Locally Led Adaptation Expert?

**Response 3:** Yes, you can propose additional key personnel for the assignment, as long as a team leader and local led adaptation expert are also included, and that all expert costs are included in the Financial Proposal.

**Question 4:** Are all four deliverables and the listed key activities in the TOR (Annex 3) are considered under one Work Order, which is estimated at around 50,000 EUR, or do these deliverables and activities together comprise the full financial envelope of 300,000 EUR? Or, should the Annex 4: Financial Proposal Form be developed for approximately 50,000 EUR, or for up to 300,000 EUR?

**Response 4:** All deliverables and activities listed in the TOR are considered under one Work Order, which is estimated at a maximum of EUR 50,000. The activities and deliverables will have to be repeated for subsequent Work Orders. It is preferred that the Financial Proposal is developed for one Work Order (approximately EUR 50,000). However, these amounts are just estimates and actual expenditure may be significantly lower per Work Order.

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**All other requirements regarding the Request for Proposal remain the same.**

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