## **Annex 2: Partner Proposal Template**

This template provides a tool for interested partners to respond to the Call for Partnership. Interested Partners are encouraged to complete the template in as much detail as possible. Partners are **not** excluded due to a lack of detail or an incomplete form.

1. **Project Interest & Organizational Profile (max. 250 words)**

* *Explain your organization’s interest in applying to the call.*
* *Briefly describe what qualifies you to successfully implement the project (e.g., overview of relevant experience in similar processes in the region, in Somalia, in other FCS countries, and/or themes of the call).*
* *Outline the organizations qualifications and competencies to implement this project.*

1. **Organizational Experience**

* *Provide examples of similar activities you have successfully implemented by using the table format below.* ***(Please note that at least 5 examples are required to meet the eligibility criteria.)***
* *Highlight relevant successes from previous projects that show your ability to deliver similar outcomes (in Additional Remarks section).*
* *Emphasize working with/on Somalia and other FCS countries.*

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| **Project** | *(name/title a relevant project, the trainings developed and/or delivered)* |
| **Objective(s)** |  |
| **Thematic scope** | *(keywords only)* |
| **Target audience** | *(keywords only)* |
| **Location** | *(e.g., city, country)* |
| **Language** |  |
| **Duration & Frequency** | *(e.g., hours/days, and how many times or how often)* |
| **Budget** | *(indicate in EUR, along with the original currency)* |
| **Monitoring for Impact** | *(briefly explain monitoring and reporting practices)* |
| **Results** | *(e.g., how many people were trained, what did the training influence)* |
| **Training developer(s)** | *(list the name of relevant team members or other partner organizations involved in the development of the training materials)* |
| **Trainer(s)** | *(list the name of relevant team members who delivered the training)* |
| **Additional Remarks** | *(use this section to highlight interactive aspects of the training, unique aspects of the activity, success stories, and any challenges encountered and how they were overcome)* |

1. **Approach/Methodology (max. 1,000 words)**

* *Detail the organization’s approach or methodology to implement the activities.*
* *Focus on the correlation between your experience (Section 2) and the anticipated results to build a strong case for your capability to meet partnership’s objective(s).*
* *Describe any innovative techniques or strategies you plan to employ in implementing the project.*
* *Outline your planned monitoring and reporting activities and processes.*
* *Complement this section with the workplan (Annex 2b).*

1. **Team Expertise**

* *Explain the team structure which will be involved in the project.*
* *Provide a detailed list of team members using the table template below, which should include at least 3 experts who will be performing as training developers and trainers, among others which can support training content and material development (e.g., graphic designers, learning experts).*
* *Please note that GCA expects the following minimum qualifications from training-related team members:*
  + *At least a master’s degree in a relevant field*
  + *At least 5 years of experience in developing and delivering trainings to adults/professionals*
  + *Experience training public officials is desirable*
  + *Experience working in Somalia and/or other FCS countries is desirable*
  + *Proficiency in English is required, and Somali language is preferred*

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| **Expert Name** |  |
| **Position on Team** |  |
| **Current Role & Organization** |  |
| **Languages** |  |
| **Years of Experience** |  |
| **Country Experience** |  |
| **Thematic Experience** | *(keywords only)* |
| **Training-related Qualifications** | *(keywords only)* |
| **Narrative Short Bio** | *(max. 150 words)* |
| **List of relevant projects/trainings worked on** | *(provide as a bullet point list)* |

1. **Commitment to GCA Values & Experience in Partnership Engagement  (max. 250 words)**

* *Outline how your organization aligns with GCA’s commitment to sustainability and partnership engagement.*
  + *Describe demonstrated support of the core values of GCA and its commitment to climate action and adaptation.*
  + *Outline experience engaging in partnerships and initiatives with, inter alia, United Nations, intergovernmental, national, subnational, industry or sectoral, non-governmental and other related organizations in support of climate, environmental and/or social causes.*
  + *Outline support of the principles of sustainable development, including inclusion and social and environmental corporate responsibility.*
  + *Outline compliance with recognized environmental and social standards.*

1. **Annexes:**

* **Please provide a tentative detailed budget** in the provided template in **Annex 2a**, which can be submitted as a separate document. The budget will not be considered for evaluation but will be the basis for discussion while setting up the sub-grant agreement. Please note that the budget should be **in Euros**.
* Please provide a **workplan & logical framework** as outlined in the template in **Annex 2b**, which can be submitted as a separate document.
* (Optional) Please provide **CVs (max. 3 pages)** of relevant team members which will be working under this partnership. The CVs should highlight their relevant previous work experiences and language proficiencies.