



Issue Date: 28 July 2026

Addendum No. 01

GCA-PR-26-901 - Request for Proposals

Sierra Leone Climate Vulnerability Maps: Climate data compilation and dissemination platform development

This Addendum forms part of the Request for Proposals (RFP) and provides responses to requests for clarification received from prospective bidders.

Question 1. Proposal Submission, Deadline and Evaluation Questions

- Could you please clarify the proposal submission deadline? The cover page and Section 3.1 indicate 3 August 2026, while Section 4.1 indicates 7 August 2026 at 16:00 CET.
- Could GCA please confirm whether "16:00 CET" refers to CET (UTC+1) or the applicable summer time (CEST, UTC+2)?
- Would GCA consider extending the proposal submission deadline due to the summer holiday period?
- Could GCA confirm whether the financial proposal carries a maximum of 20 points or 30 points?
- Could GCA confirm whether the reference to TC4 is a typographical error?
- Could GCA confirm the correct filename for the Financial Proposal?

Response

The original proposal submission deadline was 3 August 2026.

Following requests received from prospective bidders and taking into consideration the summer holiday period, GCA has decided to extend the proposal submission deadline by one week. The new proposal submission deadline is therefore: **7 August 2026 at 16:00 CET (UTC+2)**.

The cover page and Section 3.1 of the RFP shall be read accordingly.

The **Financial Proposal carries a maximum weight of 20 points out of 100**. The reference to 30 points is a typographical error.

The reference to TC4 is also a typographical error and should be disregarded.

The Financial Proposal shall be titled: RFP-GCA-PR-26-901-FINANCIAL Proposal

Question 2. Budget and Level of Effort

Questions

- Could GCA indicate an indicative budget or maximum contract value?
- Could GCA provide an indicative financial range?
- Could GCA indicate the expected level of effort?
- Could GCA indicate the expected number of person-days or person-months?

Response

The estimated level of effort for this assignment is approximately 80–90 person-days.

This estimate is provided for guidance only. Bidders remain responsible for proposing an appropriate level of effort, team composition and methodology necessary to successfully deliver the assignment.

No indicative budget or maximum contract value will be provided.

Question 3. Key Experts and Staffing



Question

May one individual fulfil two Key Expert roles (for example Climate Risk Expert and Training Expert)?

Response

Yes.

A single individual may be proposed for more than one Key Expert position, provided that the proposed expert meets all qualification and experience requirements specified for each role.

Question 4. Financial Proposal, Taxes and Payment

Questions

Will any taxes be deducted?

Should Deliverable D5 be included in the financial proposal?

How will payments be adjusted if donor approval is not obtained?

Response

As indicated in Annex 4 (Financial Proposal Form), the Total Firm Fixed Price shall be inclusive of all taxes and all costs directly and indirectly related to the performance of the contract.

The costs associated with Deliverable D5 shall be presented separately within the Financial Proposal. This will allow the contract value and corresponding payments to be adjusted should donor approval for this phase not be granted.

Question 5. Hosting, Infrastructure and Technical Environment

Questions

This section consolidates all questions relating to:

- hosting arrangements;
- cloud/on-premises deployment;
- production environment;
- Government infrastructure;
- domain name;
- cybersecurity;
- content management;
- deployment processes;
- user management;
- system performance;
- backup;
- disaster recovery;
- interoperability;
- dataset management;
- technical standards.

Response

The platform will be deployed using infrastructure provided by the Government of Sierra Leone.

The Government of Sierra Leone will provide the production hosting environment, server or cloud infrastructure, and the domain name. Bidders should therefore not include the procurement of production hosting infrastructure or the domain name within their Financial Proposal.

For the remaining technical matters, bidders should make reasonable assumptions consistent with industry best practice.

The successful contractor will refine the detailed technical approach during the inception phase in consultation with GCA and the Government of Sierra Leone.

Question 6. Existing Platform and Reusable Assets

Questions

Could GCA clarify whether any existing Government platform, software, source code, architecture, design system or reusable components are available?

Response



Bidders are not required to build upon an existing platform or software solution. Bidders should propose an appropriate technical solution that meets the requirements set out in the Terms of Reference.

Question 7. Data Access, Licensing and Dissemination

Questions

This section consolidates all questions relating to:

- SL-MET datasets;
- HARPIS-SL datasets;
- Government datasets;
- metadata;
- licensing;
- data sharing;
- public dissemination;
- reuse rights;
- proprietary datasets;
- delays in obtaining data.

Response

GCA and the National Disaster Management Agency (NDMA) will facilitate access to the datasets required for implementation of the assignment, including datasets held by SL-MET, HARPIS-SL and other relevant Government institutions, as appropriate.

Where access to particular datasets is delayed or constrained, the successful contractor will agree an appropriate implementation approach with GCA.

Bidders should make reasonable assumptions consistent with best practice regarding data management and dissemination.

The detailed implementation approach will be refined during the inception phase.

Question 8. Climate Modelling Methodology and Analytical Scope

Questions

This section consolidates all questions relating to:

- SSP scenarios;
- CMIP6;
- CORDEX;
- climate model ensembles;
- hazard indicators;
- sector coverage;
- hazard-sector combinations;
- gridded outputs;
- district outputs;
- erosion definition;
- analytical methodology.

Response

The reference to SSP4-8.5 is a typographical error and should read SSP5-8.5.

For all remaining methodological questions, bidders should make reasonable assumptions consistent with current scientific best practice and the requirements of the Terms of Reference.

The detailed methodology will be agreed with GCA and the Government of Sierra Leone during the inception phase.

Question 9. Workshops and Stakeholder Participation

Questions

Who will provide workshop facilities?

Should bidders include venue hire, logistics, catering, per diems or participant costs?

Response



The National Disaster Management Agency (NDMA) will provide suitable facilities for the Validation Workshop, Training-of-Trainers session and other in-country meetings. Bidders are not expected to include venue hire costs within their Financial Proposal. Any additional logistical arrangements will be agreed during implementation.

Question 10. Intellectual Property and Source Code

Questions

This section consolidates all questions regarding Articles 10.1–10.5 of Annex 5, including:

- ownership of pre-existing intellectual property;
- transfer of intellectual property rights;
- source code;
- internal Contractor tools.

Response

The intellectual property provisions contained in Annex 5 apply to the Deliverables produced under this Contract.

Intellectual property owned by the Contractor prior to commencement of the Contract remains the property of the Contractor in accordance with Article 10.5.

The obligation to provide source code under Article 10.2 applies to the platform, databases and configuration delivered under this Contract. It does not extend to the Contractor's proprietary internal tools or software that are not delivered as part of the contracted solution.

Question 11. Appendices and Editorial Corrections

Questions

Appendix A referred to in the Terms of Reference is missing.

Response

There is no Appendix A to the Terms of Reference.

The functional and technical requirements are fully described within the Terms of Reference.

The reference to Appendix A is a typographical error and should be disregarded.

All other provisions of the Request for Proposals remain unchanged. This Addendum forms an integral part of the RFP and shall be taken into account in the preparation of proposals.